***PROPOSED VA STAFF APPOINTMENT***

***(To be completed by sponsoring UF Clinical Department &***

***Sent to responsible VA Service Chief)***

1. **Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **SPECIALTY** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **US Citizen by Birth** \_\_\_\_ **Naturalization US Citizen** \_\_\_\_ **Not a US Citizen** \_\_\_\_
4. **RECOMMENDED APPOINTMENT/CHANGE IN APPOINTMENT**

Salaried @ FT \_\_\_\_\_ Consultant (non-compensable) \_\_\_\_

Salaried @ 7/8 \_\_\_\_\_ Contract (compensable) \_\_\_\_ Other \_\_\_\_

**\*\*\*Salaried appointments less than 7/8ths may be requested (other) and will be considered/approved, if they fulfill specific patient care needs identified in item No. 7 below.\*\*\*\***

1. **IF SALARIED**, what is the expected total UF salary? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **PROPOSED START DATE (generally 3 months’ notice is required)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **ASSIGNMENT/VA CLINICAL NEED** (i.e., provide coverage in clinic? on ward? OR? special expertise?)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **SIGNATURE OF UF CHAIR**
2. **RECOMMEND**

**APPROVAL/DISAPPROVAL**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VA Service Chief

 **Additional information:**

 *Responsible VA Service Chief who will coordinate the appointment with the VA*

*Credentialing and Human Resources.*

*For VA-salaried appointments only, please arrange and appointment for the candidate to*

*meet with Bradley S. Bender, M.D., Chief of Staff (374—6018).*

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**For VA Service AO or secretary: Please hand carry the signed packet to the**

**VA Credentialing/Privileging office (T4/RM 107) to initiate the credentialing**

**process.**